**Part I (“one-pager”)**

**The first page should be about 2,400 characters (incl. spaces).**

**Title:**

**Teaser:**      (100–120 characters)

**Keywords:**

**Elevator pitch:**      (about 600 characters)

**Graphical abstract**

**Key findings**

|  |  |
| --- | --- |
| **Pros** (max. 5) | **Cons** (max. 5) |
| +       | **-**       |
| +       | **-**       |
| +       | **-**       |
| +       | **-**       |
| +       | **-**       |

**Author’s main message** (about 600 characters)

**Part II**

**The whole paper should be about 27,000 characters (incl. spaces) for an article with two figures (NOT including *references*). Part II should be approximately 24,600 characters (again excluding references). As a rough guide, a figure is worth approximately 1,800 characters so the total character count should be adjusted accordingly depending on the number of figures in your paper.**

**Please submit your paper as a Word file (.doc), and use 12pt Times New Roman and 1.5 line spacing.**

Part II includes:

**Motivation** (about 1,000 characters)

**Discussion of pros and cons** (about 18,000 characters)

**Background information**

**Figures** (about two, approx. 3,600)

**Limitations and gaps** (about 1,000 characters)

**Summary and policy advice** (about 1,000 characters)

 **Acknowledgments**

**Competing interests**

**Reference list**

(For further information: see Author guidelines http://wol.iza.org/dms/documents/Guidelines-and-style-sheets/IZA\_WoL\_Author\_Guidelines.pdf)

**Background information:**

Optional feature: enumerate background information boxes according to presence in the text. About three per article.

*Example*:

Background information 1:

**Alternative labels**: shuttling migration, rotating migration, repeat migration, multiple migration, cyclical migration, or circuit-based mode of migration.

**Different categories of circular migration**: seasonal migration (mostly between high and low income countries or regions), non-seasonal migration (which often coincides with low-wage labor movement), and mobility of professionals, so called “knowledge workers,” and transnational entrepreneurs.

Background information 2:

**Different systems of circular migration:**Unregulated systems are established by the migrants themselves and predate current national borders. They conform to natural preferences of many migrants as can be seen from nomads, traders, and seasonal laborers. In contrast, formal or regulated systems are based on collaboration among states or employers to recruit, transport, and employ workers from abroad.

**Acknowledgments:**

We provide a pre-defined text (see below) that can be amended if necessary (e.g. add a personal note of thanks to researchers who co-authored papers on the same topic).

*Pre-defined text:*

“The author thanks an anonymous referee/two anonymous referees and the IZA World of Labor Editors for many helpful suggestions on earlier drafts. Financial/other support…is gratefully acknowledged.”

If your article draws on previously published work please add:

“Previous work of the author (together with XYZ) contains a larger number of background references for the material presented here and has been used intensively in all major parts of this article [xxx].”

**Competing interests:**

The author should reveal any relevant financial, material, or personal source of support for his research to the Editorial Board and make transparent any potential conflict of interest that may arise. If no such conflict exists, the author is requested to provide a written statement explicitly stating this. Further explanation on how and when a conflict of interest may exist can be found on <http://wol.iza.org/how-to-contribute.html>

Each contribution will show the following pre-defined text:

“The IZA World of Labor project is committed to the *IZA Guiding Principles of Research Integrity*. The author declares to have observed these principles.”

**Reference list:**

 Includes:

**Further reading:** 2 to 5 references, not cited in the text

**Key references:** 10 to 13 references, cited in the text (**Further reading** and **Key references** should not exceed 15 in total)

**Additional references** (no limit to number of references, not cited in the text)

For further information see **Author guidelines** at <http://wol.iza.org/contributors>