

IZA World of Labor: Reviewer guidelines

Thank you for the effort and expertise that you are contributing. Without your help it would be impossible to ensure the high standard of this publication.

IZA World of Labor aims to assist and guide decision-makers around the world by making relevant expertise accessible and available for use by a large audience worldwide. Findings in each contribution will be presented in a compact and readable format as a distillation of the existing evidence-based research. The aim of each article is the presentation of existing research in a unique and highly topical style rather than the generation of new findings.

To achieve these aims, we have developed a very specific concept so please read the additional documents provided on our website at <http://wol.iza.org/contributors>:

- IZA World of Labor Aims and Vision
- IZA World of Labor Author Guidelines

Purpose of review

Peer review is a critical element of scholarly publication. As you read through the material please consider the following:

- **Target audience:** Keep in mind that the target audience for the IZA World of Labor website is global decision-makers.
- **Global audience:** Pay particular attention to ensuring that material is relevant for a global audience. If research is focused on a specific region (e.g. Europe) this should be made explicitly clear in the 'limitations and gaps' section and an explanation should be offered.
- **Language:** Review whether language and terminology are at an appropriate level for a non-expert, and note that the material you will be reviewing has not yet been edited. You do not need to comment on issues of spelling, grammar, level of English, or formatting.
- **References and further reading:** Consider the choice of references and further reading. Has the author used the most recent and relevant publications? Has he or she missed any key references? Has he or she included any unnecessary references or references that do not meet research quality standards?
- **Objectivity:** Pay close attention to the tone of the article. Is it objective? Does it contain any bias? Are all points backed up by suitable evidence? Has the author misquoted or misrepresented a piece of research to back up his or her point?
- **Acceptance/rejection:** Bear in mind that this is not an unsolicited submission to a journal and that we have invited these authors to contribute to the project. Therefore, wherever possible, we wish to accept not reject the paper, and would value suggestions for improvements.

Your review should be focused on the content and structure of the article as well as the appropriateness of research quoted and the references cited.

Peer-review process

Each IZA World of Labor contribution will be sent to one or two expert(s) for an informed recommendation on whether it should be accepted for publication or needs further revision.

IZA World of Labor employs “double-blind” reviews. Reviewers are asked to declare any competing interests.

Report file

Please upload your report file in addition to the online questionnaire. You will find the corresponding button labeled “Upload Reviewer Attachments” at the top of the recommendation and comments page in the online peer review system.

Confidential comments

If you wish to make additional, confidential comments to the editor you may do so when uploading the review through the online peer review system.

General remark

The manuscript is for your personal review. Please do not refer it to anyone else for review without prior approval by the editors. It is the property of the author and should neither be reproduced, nor disclosed to a third party nor disseminated by you in any way.

If you have any questions, please contact the IZA World of Labor Editorial Team (wol@iza.org) and we shall be happy to assist.

Best regards,

The IZA World of Labor Editorial Team